

NYC Agency Employee COVID-19 Screening Tool

You are being asked to answer this questionnaire in order to determine whether you have or may have COVID-19 or may have been recently exposed. This is being done solely for the purpose of protecting your workplace from potential spread of the disease. Any response you provide, and/or any directive you receive to stay home, does not constitute a diagnosis of COVID-19, nor are we advising you whether you need to get tested or to contact a physician. You can consult CDC and health department websites for guidance in that regard.

1. Have you experienced any of the following symptoms of COVID-19 within the past 10 days: (1) a fever of 100° F degrees or greater, (2) a cough, (3) loss of taste or smell or (4) shortness of breath?

- No. Go to the next question.
- Yes, and I have not tested positive for COVID-19 within the past 10 days, I have received a negative result from a COVID-19 molecular test, and I have been fever-free for the last 24 hours (without using fever-reducing medications). Go to the next question.
- Yes, and it's been at least 10 days since my symptoms began, I've been fever-free for the last 24 hours (without using fever-reducing medications), and other symptoms are improving. Go to the next question.
- Yes, I have had a fever but I received the a COVID-19 vaccine within 3 days prior to when my fever began, my fever lasted less than 24 hours, I have been fever-free for the last 24 hours (without using fever reducing medications), I have not had any of the other symptoms listed above. Go to the next question.
- Yes, I have had a fever but I received a COVID-19 vaccine within 3 days prior to when my fever began, my fever lasted less than 24 hours, I have been fever-free for the last 24 hours (without using fever reducing medications), and I have received a negative result from a COVID-19 diagnostic test. Go to the next question.
- Yes, and I am not in the categories above. No further screening is needed. The employee may not report to work pending clearance from HR. Visitor may not enter.

2. In the past 10 days, have you tested positive for COVID-19, either using a test that used a nose or throat swab or tested saliva (i.e., not a blood test)?

- No. Go to the next question.
- Yes, and it's been at least 10 days since my symptoms began, I've been fever-free for the last 24 hours (without using fever-reducing medications), and other symptoms are improving. Go to the next question.
- Yes, and I am not in the above category. No further screening is needed. The employee may not report to work pending clearance from HR. Visitor may not enter.

¹ 10 days measured from the day you were tested, not from the day when you got the test result.

3. To the best of your knowledge, in the past 10 days, have you been in close contact (within 6 feet for at least 10 minutes over a 24-hour period) with anyone while they had COVID-19?

- No. Go to the next question.
- Yes, but I am fully vaccinated (it has been 2 or more weeks following receipt of my second dose in a 2- dose series or 2 or more weeks following receipt of one dose of a single-dose vaccine), and I have remained asymptomatic since my last COVID-19 exposure. Go to the next question.
- Yes, but I have been previously diagnosed with laboratory-confirmed COVID-19, I have since recovered from COVID-19, it is within 3 months of my date of symptom onset from my initial infection (or, if I had no symptoms, from the date of my first positive diagnostic test) and I have remained asymptomatic since my last COVID-19 exposure. Go to the next question.
- Yes, and I am not in the categories above. No further screening is needed. The employee may not report to work pending clearance from HR. Visitor may not enter.

4. In the past 10 days, have you returned from another country/territory?

- No. The employee may report to work. Visitor may enter.
- Yes, and I followed all necessary travel quarantine and testing requirements.² The employee may report to work. Visitor may enter.
- Yes, and I am not in any of the categories above. The employee may not report to work pending clearance from HR. Visitor may not enter.

Having completed the assessment, I affirm that I am cleared to report to work.

- Yes
- No

²Visit <https://coronavirus.health.ny.gov/covid-19-travel-advisory>